

Borough Council of
**King's Lynn &
West Norfolk**



Environment and Community Panel

Agenda

Tuesday, 27th February, 2024
at 4.30 pm

in the

**Council Chamber, Town Hall and available
for the public to view on [WestNorfolkBC on
You Tube](#)**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

Friday 16 February 2024

Dear Member

Environment and Community Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 27th February, 2024 at 4.30 pm** in the **Town Hall, Saturday Market Place, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 4 - 10)

To approve the minutes of the previous meeting.

3. Declarations of interest (Page 11)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the

Chair proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence

If any.

7. Update from Freebridge Community Housing on future plans in relation to decarbonisation and sustainability (30 minutes) (Page 12)

8. RSPB Presentation on East Atlantic Flyway UNESCO shortlisting (30 minutes) (Page 13)

9. Waste Update (30 minutes) (Pages 14 - 19)

10. Work Programme and Forward Decision List (Pages 20 - 26)

11. Date of the next meeting

To note that the next meeting of the Environment and Community Panel is scheduled to take place on Tuesday 9th April 2024 at 4.30pm in the Town Hall.

To:

Environment and Community Panel: T Barclay, M Bartrum, J Bhondi, P Bland, A Bullen, S Collop (Chair), P Devulapalli (Vice-Chair), H Humphrey, P Kunes, J Ratcliffe, S Sandell and A Ware

Portfolio Holders:

Councillor Rust – Portfolio Holder for People and Communities – Agenda Item 7

Councillor de Whalley – Portfolio Holder for Biodiversity and Climate Change – Agenda Item 8

Councillor Squire – Portfolio Holder for Environment and Coastal – Agenda Item 9

Officers

Martin Chisholm – Assistant Director

Duncan Hall – Assistant Director

Barry Brandford – Waste and Recycling Manager

Claire Wiggs – Ecology Officer

By Invitation

Representatives from Freebridge Community Housing

Representatives from the RSPB

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

ENVIRONMENT AND COMMUNITY PANEL

Minutes from the Meeting of the Environment and Community Panel held on Wednesday, 3rd January, 2024 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillor S Collop (Chair), M Bartrum, P Bland, A Bullen, P Devulapalli, P Kunes, S Lintern (substitute for J Bhondi), S Sandell and A Ware.

Portfolio Holders present: B Anota, J Moriarty, C Morley, T Parish, S Squire and M de Whalley.

Present under Standing Order 34: Councillor Kemp

Apologies were received from Councillors Bhondi, Humphrey and Ratcliffe.

Officers present:

M Chisholm – Assistant Director

D Robson – Environmental Health Manager

N Cooper – Place Based Investment Programme Manager

J Curtis – Regeneration Programmes Manager

L Gore – Chief Executive

G Greaves – Senior Corporate Governance and Risk Officer

M Henry – Assistant Director

EC63: **MINUTES**

RESOLVED: The Minutes from the previous meeting were agreed as a correct record and signed by the Chair.

EC64: **DECLARATIONS OF INTEREST**

There were no declarations of interest.

EC65: **URGENT BUSINESS**

There was none.

EC66: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Kemp attended under standing order 34 on Zoom.

EC67: **CHAIR'S CORRESPONDENCE**

There was none.

EC68: **CABINET REPORT - WEST NORFOLK INVESTMENT PLAN (UK SHARED PROSPERITY FUND) AND RURAL ENGLAND PROSPERITY FUNDING: PROGRAMME UPDATE AND 2024/2025 PRIORITIES**

[Click here to view the recording of this item on You Tube](#)

The Regeneration Programmes Manager and Place Based Investment Officer presented the report which set out the proposed spending priorities for UKSPF in 2024/25 to facilitate both continued programme delivery and the introduction of new projects.

The Chair thanked officers for their report and invited questions and comments from the Panel, as summarised below.

Councillor Morley suggested the Panel may wish to consider the potential for moving some of the New Anglia Growth Hub project money to community based projects. The Panel was supportive of this approach and it was suggested the figure of 10% be put forward for consideration.

Clarification was sought on the progress of the West Norfolk Cycling Scheme, to which it was clarified that the delegated decision had been taken a month prior as advertised.

Councillor Devulapalli welcomed the access to E29 the Go Green (businesses) scheme. She also urged consideration to be given to the provision of cycle parking in the borough to which it was confirmed that E7 was looking at cycle storage grants, where an expression of interest had been sent to parishes to ascertain the level and type of demand for cycle storage required in rural areas.

Councillor Ryves sought clarification as to whether the rural business grants were still open for applications to which it was confirmed they were. He asked that a sheet be produced with the individual funds available, their target audiences and the deadlines.

Councillor Kemp asked about non parished areas access to the funds to which it was suggested that the rural community grant be the first port of call but that members could access the "magic map" under the rural fund which showed areas able to access the fund.

Councillor Devulapalli asked if any of the grants could be used to improve bus services in the borough. It was explained that the projects supported by the funding needed to be sustainable, and with only 1 year of funding left it would not offer long term solutions. However attention was drawn to the County Council's Bus Service Improvement Programme which was a £50m capital and Revenue fund to improve the frequency of buses in the rural areas.

Councillor Kunes sought clarification on the footpath being constructed from the roundabout to the Crematorium in King's Lynn, to which it was confirmed there had been a number of incidents along that stretch of road, so would provide a safe connection.

RESOLVED: That the Environment and Community Panel supports the recommendations to Cabinet, as set out below with the addition as set out in bold:

Cabinet be invited to consider the transfer of 10% of the funding from the New Anglia Growth Hub to community based projects.

Cabinet is recommended to:

1. Approve the projects for allocation of UKSPF funding of £1,062,709 for 2024/25 against the agreed interventions contained in the West Norfolk Investment Plan (WNIP) as set out in section 3 and 4.
2. Approve the REPF funding of £225,000 for Active Travel projects in 2024/25 as set out in Table 6.
3. Delegate authority to the Assistant Director for Regeneration, Housing & Place in consultation with the Portfolio Holder for Business to approve in year budget reallocations of UKSPF funding for 24/25 to ensure fulfilment of spend (Section 7).

EC69: **COASTAL EROSION - UPDATE ON PROCESSES**

[Click here to view the recording of this item on You Tube.](#)

The Environmental Health Manager and representatives from the Environment Agency presented the update, as attached.

The Chair thanked officers for the update and invited questions and comments from Members, as summarised below.

Councillor Squire as Portfolio Holder stated that she hoped the information given in the presentation would reassure the public that the Council, working with the Environment Agency, were not abandoning the coastline and were looking to protect it for the future.

Councillor Kunes asked if any action had been taken against those digging into the shingle ridge. It was confirmed that letters had been issued to householders seeking removal of structures etc, and following a reasonable amount of time to permit the work to be carried out the Environment Agency would remove any remaining and recharge the householder.

Under standing order 34 Councillor Kemp asked what timeframes were being given and plans put in place for when work would be needed to be carried out. It was confirmed that the timescales would be updated following the review of the Wash East Coast Management Strategy.

Councillor Parish informed the Panel that he had contacted the Government as agreed at Council to raise the issue of beach recharge. He read the response which was in line with what the Environment Agency had informed members at the meeting, and re-iterated that the local authority and Environment Agency were best placed to understand the coastline. He undertook to circulate the response.

In response to a question from Councillor Devulapalli it was confirmed that the technical review would be carried out to decide what work was required when, and the costings, and a reviewed Shoreline Management Plan prepared which would be made available to Councillors. It was confirmed that any planning for providing coastal defence was based on reasonable predictions of climate change but also worst case scenarios, and would be kept under review.

Councillor Bullen asked what financial commitment was required of the Borough Council and how was information being communicated on the matter. It was confirmed that a budget was in place for planned repairs/work, other funding was provided by the Environment Agency, Anglian Water, CIC and Beach Hut owners. It was confirmed that many of the owners weren't present at this time of year, but properties had been visited and information given out.

RESOLVED: That the update be noted.

EC70: **AIR QUALITY ACTION PLAN**

[Click here to view the recording of this item on You Tube.](#)

The Environmental Health Manager presented the update, as attached.

The Chair thanked officers for the update and invited questions and comments from Members, as summarised below.

Councillor de Whalley thanked officers for the presentation and welcomed the consultation on the updated Air Quality Action Plan which would be open to consultation until 1 March 2024.

Councillor Kunes asked if, when there was no exceedance over a period of time, did an air quality management area cease. It was confirmed that the data would be reviewed over a period of time and if the readings warranted, it could be revoked.

In response to a question from Councillor Lintern it was confirmed that data was still being collected in Stoke Ferry. The Environmental Health Manager confirmed that if there were to be changes to location of the monitors in the village the Ward Councillor and Parish Council would be consulted.

In response to questions it was confirmed that readings were taken in places where dwellings were in close proximity to the area of high traffic.

The Panel was informed that there would be additional monitoring in the Gaywood Clock/Parkway area prior to the commencement of construction, during and after.

Councillor Morley suggested that the King's Lynn Area Consultative Committee should be consulted on the proposed new plan. He questioned whether some of the areas should continue to be monitored and commented that he felt that the costs should be included.

Councillor Devulapalli asked about measuring emissions along the A10 to which it was explained that generally there were houses right up to the road, The Environmental Health Manager explained they had looked at the stretch at the post office which hadn't reached the levels recorded elsewhere, but he could potentially look again. Councillor Devulapalli also commented that if all children were bussed to school rather than in individual cars there would be lower pollution.

The Environmental Health Manager agreed to send the link to the summary of the Plan to members. https://www.west-norfolk.gov.uk/info/20137/air_quality/1093/air_quality_action_plan_consultation

Under standing Order 34 Councillor Kemp commented on the predicted increase in cars in the coming 20 years and expressed concern about the potential for increased pollution at the Southgates, and asked for the North and South Lynn Industrial areas to be monitored in residential areas.

The Environmental Health Manager confirmed that transport had the greatest impact on air quality within the air quality management areas, he explained he had input on that front to the Local Plan, he also drew attention to the anticipated increase in numbers of EVs on the roads over the coming years.

Councillor Moriarty asked if the work being undertaken for the Southgates proposals was desk/computer based. The Environmental Health Manager explained that he fed into proposals and once options were considered the air quality impact was assessed, the information would sit alongside the Southgates Masterplan and Gyratory system proposals.

RESOLVED: That the update be noted.

EC71: **CABINET REPORT - DESIGNATION OF A VILLAGE GREEN - SOUTH LYNN**

[Click here to view the recording of this item on You Tube.](#)

Officers presented the report which brought forward a proposal for designation of a Village Green on the land to the west of Hardings Way, South Lynn. The report also detailed proposals for the establishment of a community orchard which would form part of the Village Green and Beuys's project on land to the north of the proposed village Green.

The Chair thanked officers for the report and invited questions and comments from the Panel, as summarised below.

Councillor Kunes sought confirmation on the reference to the ineligibility of part of the area to be registered. It was explained that part of the area still featured within the Local Plan during the life of the existing Plan and therefore could not be registered as a village green.

Under standing order 34 Councillor Kemp welcomed the proposal and asked why the section of land had not been taken out of the Local Plan. The explanation was given as above.

Councillor Squire commented that it was important to buy trees and hedgerows for the wood from a bio secure stock.

RESOLVED: That the Environment and Community Panel support the recommendations to Cabinet, as set out below.

It is recommended that Cabinet:

1. Agrees to proceed with the Community Orchard at Wisbech Road/Harding's Way as detailed in the report.
2. Agrees to enter into a form of agreement with the Harding's Pits Association which continues the current operational arrangements for the Harding's Pits Door Step Green. Authority to be delegated to the Assistant Director Property & Projects in consultation with the Portfolio Holder for Property and Corporate Services to agree appropriate terms and length of agreement.
3. Supports the proposed Beuys's Acorns Project, potentially as part of the proposal for the Harding's Pits Door Step Green, with this are being extended to accommodate the Beuys's Project.

Cabinet recommend to Council:

4. To resolve that the land identified in the attached plan (the red shaded area to the west of Hardings Way) be designated as a Village Green.

EC72: **WORK PROGRAMME AND FORWARD DECISION LIST**

Councillor Lintern asked for a presentation on the analogue to digital switchover and its effect on Careline and older people. She agreed to complete the request form.

RESOLVED: The Panel's Work Programme and Cabinet Forward Decision List was noted.

EC73: **DATE OF THE NEXT MEETING**

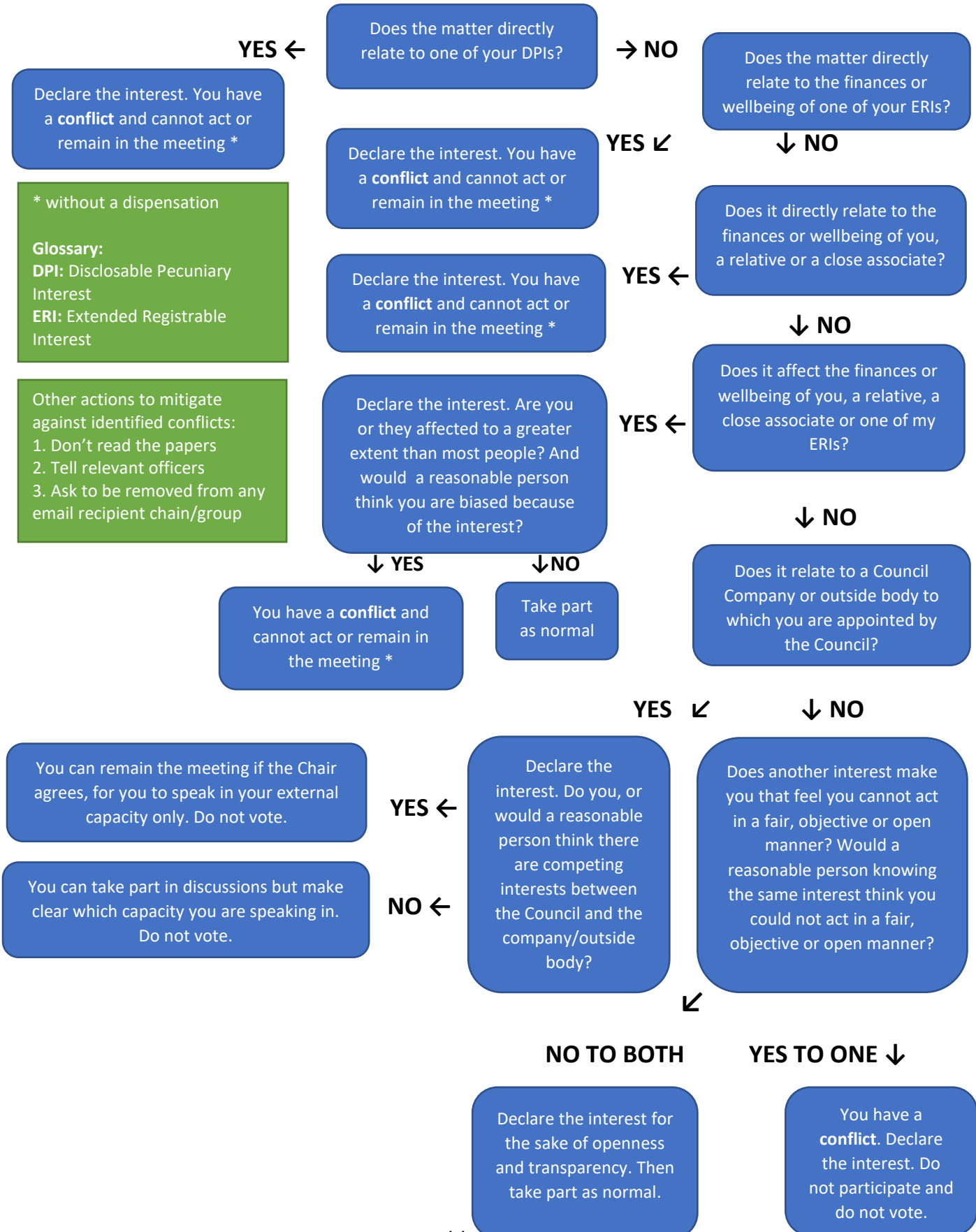
The next meeting of the Environment and Community Panel would be held on Tuesday 27 February 2024 at 4.30pm in the Town Hall, King's Lynn.

The meeting closed at 6.28 pm

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



START



Declare the interest. You have a **conflict** and cannot act or remain in the meeting *

* without a dispensation

Glossary:

DPI: Disclosable Pecuniary Interest

ERI: Extended Registrable Interest

Other actions to mitigate against identified conflicts:

1. Don't read the papers
2. Tell relevant officers
3. Ask to be removed from any email recipient chain/group

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Environment and Community Panel		
DATE:	27 th February 2024		
TITLE:	Update from Freebridge Community Housing		
TYPE OF REPORT:	Update report		
PORTFOLIO(S):	People and Communities		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE

<p>PURPOSE OF REPORT/SUMMARY:</p> <p>At the Environment and Community Panel meeting, representatives from Freebridge Community Housing will be in attendance to provide an update on their future plans in relation to sustainability and decarbonisation.</p> <p>The presentation from Freebridge Community Housing will be followed by a Members Q&A session.</p> <p>This issue has been brought to the Panel at the request of the Vice Chair, Councillor Devulapalli.</p>
<p>OPTIONS CONSIDERED:</p> <p>The Panel can note the update, make recommendations as appropriate and any other action the Panel feels necessary.</p>
<p>RECOMMENDATIONS:</p> <p>The Panel are requested to note the update from Freebridge Community Housing.</p>

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Environment and Community Panel		
DATE:	27 th February 2024		
TITLE:	RSPB Presentation on East Atlantic Flyway UNESCO designation		
TYPE OF REPORT:	Update report		
PORTFOLIO(S):	Biodiversity and Climate Change.		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE

<p>PURPOSE OF REPORT/SUMMARY:</p> <p>At the Environment and Community Panel meeting, representatives from the RSPB will be in attendance to provide an update on England’s east coast wetlands addition to the UK’s tentative list of world heritage sites. More information is available at: East coast wetlands added to UK’s list of potential World Heritage sites (rspb.org.uk)</p> <p>The presentation from the RSPB will be followed by a Members Q&A session.</p> <p>This issue has been brought to the Panel following discussions with the relevant Portfolio Holder and agreement by the Chair and Vice Chair.</p>
<p>OPTIONS CONSIDERED:</p> <p>The Panel can note the update, make recommendations as appropriate and any other action the Panel feels necessary.</p>
<p>RECOMMENDATIONS:</p> <p>The Panel are requested to note the update from the RSPB.</p>

POLICY REVIEW AND DEVELOPMENT PANEL REPORT

REPORT TO:	Environment and Community Panel		
DATE:	25 February 2024		
TITLE:	Waste Management and Recycling Update		
TYPE OF REPORT:	Performance Update		
PORTFOLIO(S):	Cllr Sandra Squire		
REPORT AUTHOR:	Barry Brandford		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

REPORT SUMMARY/COVER PAGE

PURPOSE OF REPORT/SUMMARY:
To provide Members with an update on the Waste Management and Recycling for the Borough and the Government’s “Simpler Recycling” reforms.
KEY ISSUES:
Proposed Government changes Current performance information
OPTIONS CONSIDERED:
RECOMMENDATIONS:
The Panel is invited to consider the item and seek information from officers present as required.
REASONS FOR RECOMMENDATIONS:
To update members on upcoming changes and current information.

REPORT DETAIL

Summary of proposed changes for waste and recycling collections

The UK government's "Simpler Recycling" reforms aim to streamline household and business waste collection in England, boosting recycling rates and reducing confusion. Key features include:

- **Standardised recycling:** Collecting the same core materials (likely glass, metal, plastic, paper, card) across all areas, simplifying the process for residents and businesses.
- **Weekly food waste collection:** Ensuring food waste receives dedicated composting treatment, diverting it from landfill.
- **Opt in (charged for) garden waste collection:** No policy change encouraging responsible disposal of garden waste and potentially reducing residual waste volumes.
- **Simplified labelling:** Clear and consistent labelling on packaging and bins to eliminate confusion about what can be recycled.

Benefits:

- Increased recycling rates through simplicity and consistency.
- Reduced contamination of recyclable materials due to clearer labelling.
- Improved compliance with upcoming Packaging Extended Producer Responsibility (p-EPR) regulations.
- Potential cost savings for local authorities through optimized collection systems.

Potential Implementation Dates:

- Food waste collections by March 2026
- Collections from non-household municipal premises (commercial premises) by March 2025
- Collection of Flexible Packaging by March 2027

Challenges:

- Public awareness campaigns needed to educate residents and businesses about the changes.
- Government undecided on the provision of caddy liners for food waste.
- Funding proposals are imprecise and may be insufficient

<https://www.gov.uk/government/consultations/consistency-in-household-and-business-recycling-in-england/outcome/government-response>

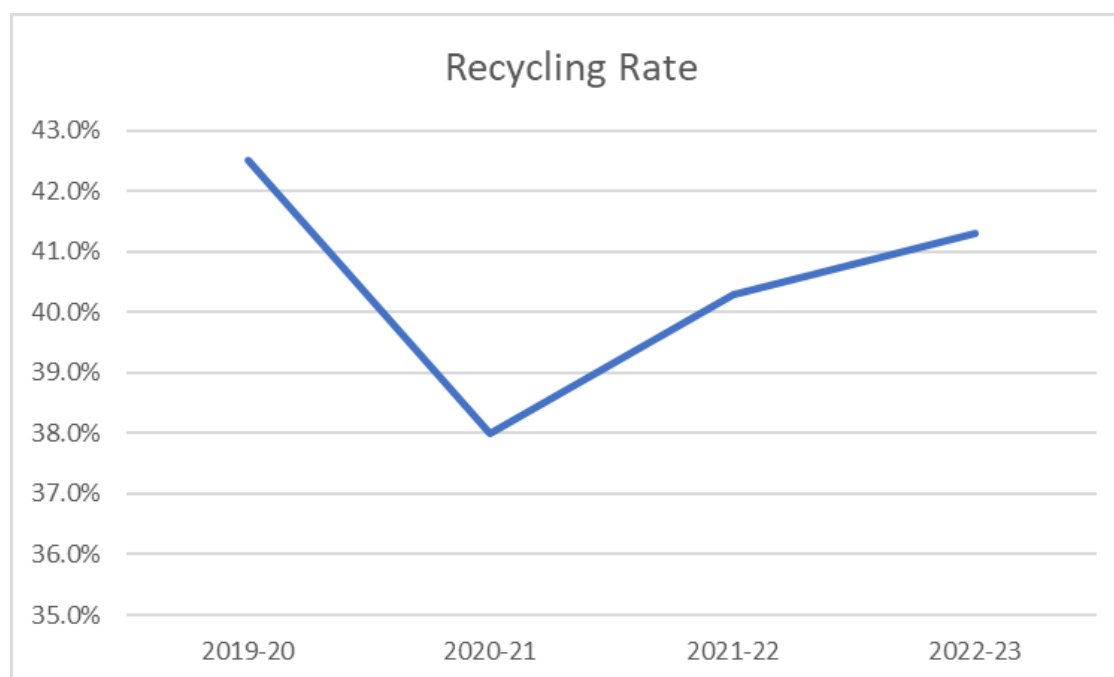
Current Performance

The latest figures for recycling performance for the year 2022/23 were published in January 2024. The figures for Norfolk councils are below

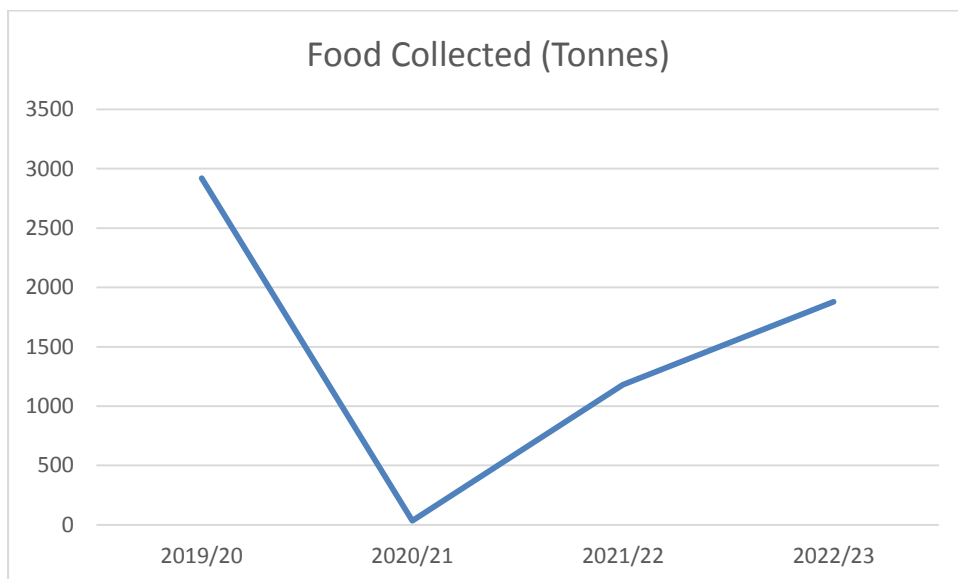
Authority	Residual household waste per household (kg/household) (Ex NI191)	Percentage of household waste sent for reuse, recycling or composting (Ex NI192)
Kings Lynn and West Norfolk Borough Council	464.5	41.30%
Broadland District Council	397.6	50.30%
Great Yarmouth Borough Council	529	30.40%
North Norfolk District Council	426.7	43.10%
Norwich City Council	388.5	38.50%
South Norfolk Council	468.5	40.70%
Norfolk County Council	504.8	43.10%

The figures show a stable performance for this council along with North Norfolk and Broadland districts and Great Yarmouth Borough Council and falls in recycling performance in other council areas.

Figures for the Borough Council of King’s Lynn and West Norfolk over the recent years are heavily distorted by Covid 19 including impacts on the tonnage of food waste collected.



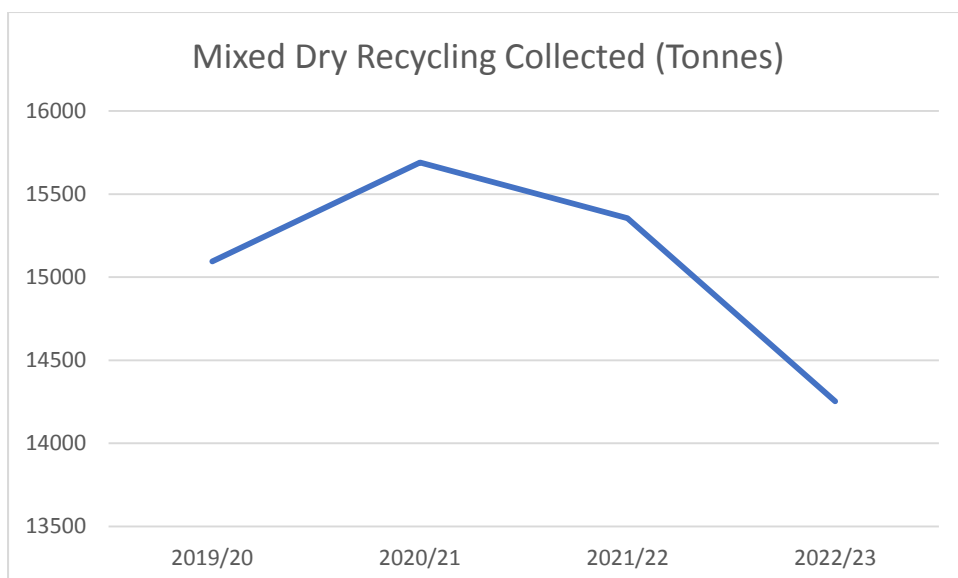
Collections of Food Waste had to be suspended during Covid19 pandemic.



Food waste is processed by anaerobic digestion in Hertfordshire and Essex by Biogen producing green electricity and fertilisers for farms. To find out more about anaerobic digestion visit [Food waste – how is it recycled? \(youtube.com\)](https://www.youtube.com/watch?v=...)

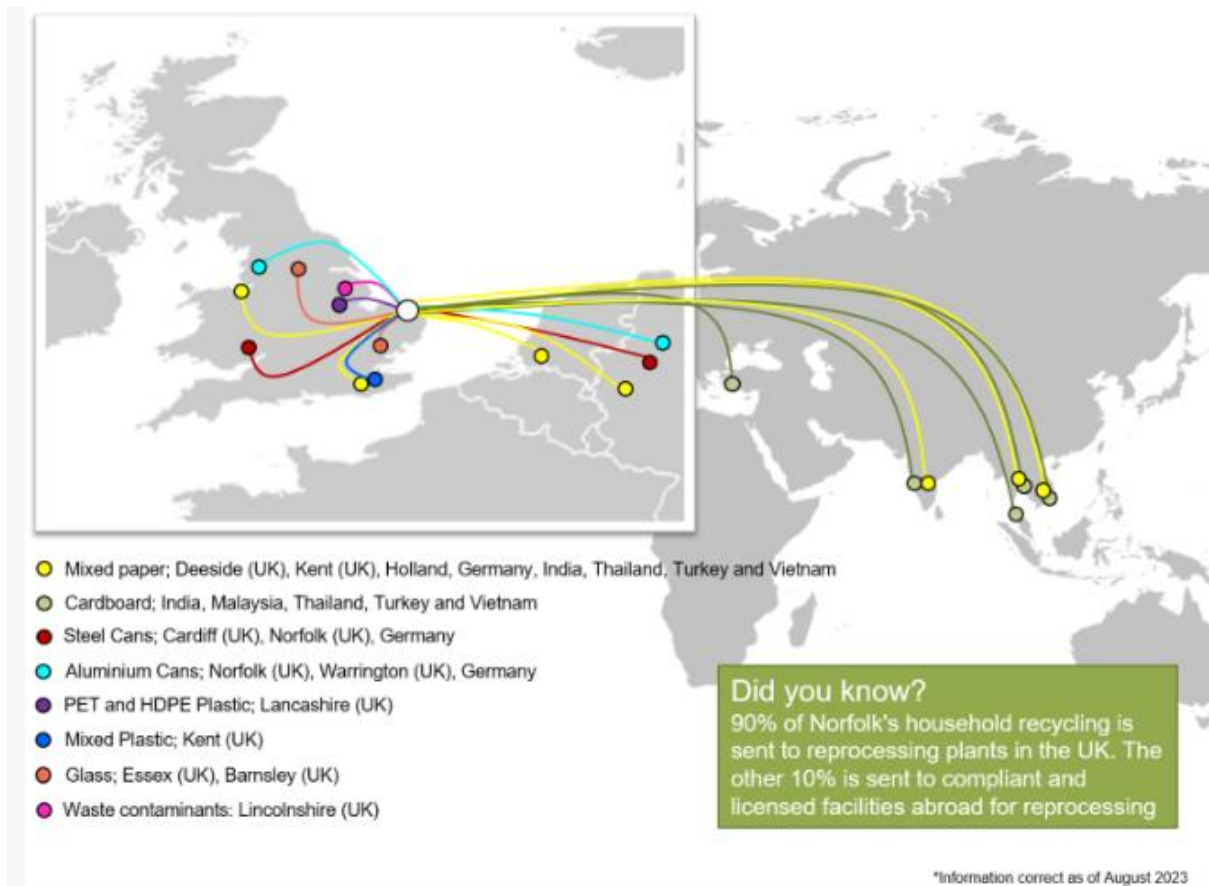
Mixed Dry Recycling Collections (Green Bin)

The tonnages for these has reduced and this may be down to cost of living issues and also the reduction in the weight of packaging and reduction in the consumption of newspapers and magazines, a long term trend.



For those interested in the operation of the MRF and the destination of materials we collect please go to [News Recycling \(cmpds.co.uk\)](https://www.cmpds.co.uk/news/recycling)

Sorted materials are processed in to new products in both the UK and internationally



National Targets

Targets exist in Circular Economy Package and Waste Framework Directive which have moved across to the 25 year Environment Plan, Our Waste, Our Resources: A Strategy For England and the Waste Management Plan for England.

2020 at least 50% by weight of waste from households is prepared for re-use or recycled

2035 the preparing for re-use and the recycling of municipal waste is increased to a minimum of 65% by weight

These targets do not set specific targets for this council but the Extended Producer Responsibility regime may introduce targets which relate to separation of wastes for recycling.

Corporate Strategy

The Corporate Strategy has a priority to protect our environment.

To create a cleaner, greener, and better protected West Norfolk by considering environmental issues in all we do and by encouraging residents and businesses to do the same.

To achieve this the council will minimise domestic and corporate waste by encouraging reuse, recycling and responsible disposal.

ENVIRONMENT AND COMMUNITY PANEL WORK PROGRAMME 2023/2024

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
20th June 2023	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Appointments to Task Groups and Informal Working Groups	Operational	Democratic Services Officer	To appoint Members to Task Groups and Informal Working Groups established by the Panel
	Nominations to outside Bodies	Operational	Democratic Services Officer	To ensure continued representation on the Outside Bodies
	Appointment of Vice Chair for the Municipal Year	Operational		
	Cabinet Report – Local Authority Housing Fund Allocations Policy	Cabinet Report		To consider the report and make any appropriate recommendations to Cabinet
18th July 2023	Portfolio Holder Q&A Session			Questions to be submitted in advance of the meeting
	Cabinet Report – Local Authority Housing Fund Round 2	Cabinet Report	Nikki Patton	To consider the report and make any appropriate recommendations to Cabinet.
	Review of the Councillor Community Grant Scheme	Cabinet Report	Honor Howell	To consider the report and make any appropriate recommendations to Cabinet
	Panel Meeting Times	Operational		
29th August	Portfolio Holder Q&A Session			Questions to be submitted

2023				in advance of the meeting
	Fast Followers Fund	Policy Development	Ged Greaves	To seek the Panels views on the use of funding.
	Update to various Housing Standards Policies to reflect procedural changes, best practice, case law and statutory guidance	Policy Development	Mark Whitmore	To update the relevant Policies
3rd October 2023	EXEMPT - Cabinet Report - 5 Year Mart Agreement	Cabinet Report	Martin Chisholm	To consider the report and make any appropriate recommendations to Cabinet.
	Home Improvement Schemes	Presentation	Housing Standards	To note the information.
	Cabinet Report – Care Leavers Covenant	Cabinet Report	Becky Box	To consider the report and make any appropriate recommendations to Cabinet.
	Cabinet Report - UKSPF 24/25 - Continuation and Expansion of Boost Project and West Norfolk Training Grants	Cabinet Report	Duncan Hall	To consider the report and make any appropriate recommendations to Cabinet.
14th November 2023	EXEMPT - Cabinet Report - Care and Repair Contract – Handy Person Prevention Framework	Cabinet Report	Mark Whitmore	To consider the report and make any appropriate recommendations to Cabinet.
	Gaywood River and Habitat Restoration	Request from the Chair	Andy Millar from Suffolk and Norfolk County Council	Request from the Chair.
	Cabinet Report – Assets of Community Value	Cabinet Report	Honor Howell	To consider the report and make any appropriate recommendations to Cabinet.

	Net Zero Communities Update Report	Update	Ged Greaves	Following on from report presented to the Panel on 29 th August 2023.
3rd January 2024	West Norfolk Shared Prosperity Funding Update	Cabinet Report	Nicola Cooper	To consider the report and make any appropriate recommendations to Cabinet
	Air Quality Action Plan		Dave Robson	To note the Action Plan
	Coastal Erosion – Notice of Motion – Update		Dave Robson and representatives from the Environment Agency	Initial update to the Panel following the Notice of Motion agreed by Council in October 2023. Full technical report will be available in Spring 2024 and will be presented to the Panel at that time.
	Cabinet Report – Boal Quay/Hardings Way Village Green	Cabinet Report	Matthew Henry	To consider the report and make any appropriate recommendations to Cabinet
27th February 2024	Update from Freebridge Community Housing on future plans in relation to sustainability and decarbonisation	Update	Representatives from FCH	Agenda item requested by the Vice Chair.
	Waste Update	Update	Barry Brandford	General update and information to members including food waste and government changes.
	RSPB Presentation on UNESCO Designation		Representatives from the RSPB	To hear information on the potential for UNESCO listing and provide Panel support to help the application.

9th April 2024	Q&A Session – King’s Lynn Bus Operators & update on the Bus Service Improvement Plan from Norfolk County Council.		Request from Chair and Vice Chair.	Bus operators in King’s Lynn have been invited to attend the meeting.
	Gypsy and Traveller Policy	Policy Development	Stuart Ashworth	To consider the report and make any appropriate recommendations to Cabinet

To be scheduled

- Gayton Road Cemetery – to come back once alternative locations had been identified.
- Policy Development – Review of Tree and Woodland Strategy and update from the Arboricultural Officers
- Homelessness and Housing Delivery Task Group revised Terms of Reference.
- Notice of Motion – Coastal Erosion – Technical Report to be presented to Panel in Spring 2024 following update received in January 2024
- Notice of Motion – Dentistry
- Service Level Agreement for Council Approved testing Stations
- Informal Working Group – Wash Barrier

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
5 March 2024						
	Peer Review Challenge Action Plan	Non	Council	Leader Chief Executive		Public
	Data Protection Policy Review	Non	Council	Leader Monitoring Officer		Public
	KLACC – Area Committee Status	Non	Council	Leader Monitoring Officer		Public
	Corporate Strategy - Annual Plan 2024/25	Key	Council	Chief Executive Leader		Public
	Performance Targets setting 2023/24	Non	Cabinet	Chief Executive Leader		Public
24	Indemnity for Councillors and Officers on outside bodies	Non	Cabinet	Leader Monitoring Officer		Public
	Anti Money Laundering Policy Review	Non	Council	Finance Assistant Director – M Drewery		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
11 April 2024 Special Meeting						
	Local Plan Gypsy and Traveller Preferred Sites	Key	Council	Development and Regeneration Asst Dir S Ashworth	Local Plan Task Group mins and Agendas	Public

Date of meeting	Report title	Key or Non Key	Decision Maker	Cabinet Member and Lead Officer	List of Background	Public or Private Meeting
------------------------	---------------------	-----------------------	-----------------------	--	---------------------------	----------------------------------

		Decision			Papers	
23 April 2024						
	Florence Fields – Tenure Mix	Non	Council	Deputy Leader Assistant Director – D Ousby		Part Public and part Private- Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
25	Review of Outside Bodies	Non	Cabinet and Council	Leader		Public
	Article 4 Direction	Non	Cabinet	Regeneration and Development Assistant Director – S Ashworth		Public
	CIL applications referred to Cabinet	Non	Cabinet	Development and Regeneration Asst Dir – S Ashworth		Public
	Redundancy Payments Scheme	Non	Council	Leader Exec Dir – D Gates		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
11 June 2024						
	St George's Guildhall RIBA Stage 3 and project scope	Key	Cabinet	Regeneration & Development Asst Dir		Public
	Empty Homes Strategy Review	Key	Council	People and Communities Asst Dir M Whitmore		Public

	King's Lynn Town Football Club	Non	Cabinet	Property Asst Dir – M Henry		Private- Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
--	--------------------------------	-----	---------	--------------------------------	--	--

Items to be scheduled

	Notice of Motion 7-21 – Councillor Kemp – Equalities	Non	Council	People & Communities Asst Dir B Box		Public
	Procurement Strategy	Non	Cabinet	Finance Asst Dir – D Ousby		Public
	Review of Planning Scheme of Delegation (summer 23)	Non	Council	Development and Regeneration Asst Dir – S Ashworth		Public
26	Custom and Self Build Site – Stoke Ferry	Non	Cabinet	Regeneration and Development Assistant Director - D Hall		Public
	Southend Road Hunstanton	Key	Cabinet	Regeneration & Development Asst Dir – D Ousby		Public
	Overnight Campervan parking in Hunstanton	Non	Cabinet	Leader Asst Director – M Chisholm		Public
	Pay Award 2024	Key	Cabinet	Leader		Public